

**Homeowner must furnish and have available for the scheduled appointment all light bulbs, filters, and/or batteries.**

**HOA maintenance will offer two available appointment times for each scheduled maintenance. If all supplies are not available or if homeowner cannot make arrangements to allow maintence access to the home on one of the two offered available appointments they must wait until the next scheduled visit.**

**WEEKLY:**

Mow Grass and Trim Yard

**QUARTERLY:**

Bed Weeding and Maintenance

Change BURNT light bulbs

Change out HVAC Filters

**BI- ANNUALLY:**

Seasonal Planting

**ANNUALLY:**

Presure Wash home, sidewalk, and carport.

Vacuum refrigerator coils – If Requested – Homeowner to provide vacuum

Inspect fencing, gates, boards, and post for damages and provide report to homeowner.

Inspect trees for general health care and maintenance and provide report.

Tighten any loose handles or knobs.

Change batteries on smoke/carbon monoxide detectors

Change batteries on A/C Thermostats

**Third Party Inspector**

Check and clean washing machine water connections and screens

Check and clean dryer vents.

Check Freon on Ac Units

Check HVAC drain lines for plugs, clogs, or leaks.